

**BY ORDER OF THE COMMANDER,  
PACIFIC AIR FORCES**



**AIR FORCE MANUAL 23-110, VOL 2,  
PT 2, CHAP 13**

**PACIFIC AIR FORCES COMMAND  
Supplement 1**

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**Supply**

**TURN-IN PROCEDURES**

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**COMPLIANCE WITH THIS PUBLICATION IS MANDATORY**

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This publication applies to the Air National Guard (ANG), but does not apply to the Air Force Reserve Command (AFRC) units and members.

***SUMMARY OF REVISIONS***

Renumbered and updated all paragraphs to correspond to basic manual. Updated information regarding turn-in of electronic sensitive discharge items. Please note that paragraph 13.6.2.2 (Added) of this publication applies to Pacific Air Forces (PACAF) gained Air National Guard units and members. All other portions of this publication do not apply. A bar (|) indicates revision from the previous edition.

**AFMAN 23-110, Volume 2, Part 2, Chapter 13, is supplemented as follows:**

13.1.1. Combat Oriented Supply Organizations (COSO) will use PACAFI 23-203/COSO procedures for additional guidance.

13.6.2. At the option of the Chief of Supply (COS), the DD Form 1348-1A (Issue Release/Receipt document) output documentation (i.e., ISU, DOR, MSI or management input accepted notice) may be used in lieu of the AF Form 2005 as the source document.

13.6.2.1. (Added) The Receiving Section will assign the proper standard reporting designator (SRD) to turn-ins for non-due-in from maintenance (DIFM) expendable (XB) aircraft spares which contain type maintenance series (TMS) or jet engine test data (JETD) in the remarks column of the serviceable tag or label.

| 13.6.2.2. (Added) End items containing polychlorinated biphenyls (PCB) will not be accepted for turn-in. The organization requesting turn-in of PCB items should be directed to contact the base civil engineer for guidance.

13.6.2.3. (Added) Supply personnel will not accept electronic sensitive devices/electrostatic discharge (ESD) items for turn-in when they are not wrapped IAW T.O. 00-25-234, paragraph 7.7. In the PACAF theater, all personnel will be responsible for procuring wrapping material and ensuring ESD items are properly protected prior to movement from their shop area.

13.12.4. (Added) Personnel working in the awaiting parts (AWP) holding area will prepare AF Form 2005 (Issue/Turn In Request) in three copies to turn in AWP residue caused by shipment of a repairable end item/assembly. The document number used for turn-in will be the same as the original AWP issue. Annotate remarks block of AF Form 2005 with "AWP Residue." Process with credit code "Y" as authorized by AFMAN 23-110, Volume I, Part Three, Chapters 5 and 6.

13.29.1. The Automated Ground Engine Test System (AGETS) Component Removal Report will be attached to the DD Form 1577-2, Unserviceable (Reparable) Tag Materiel, when turned into the Flight Service Center by F-100 engine shops utilizing AGETS. The component removal report will remain with the property for shipment to the depot.

13.35.2.1. Used equipment assets (budget code 9 only), determined to be serviceable by an inspector, will have issue exception code (IEX) "U" placed on the item record prior to transferring the asset to stock. The inspector will also annotate AF Form 1574 (Serviceable Tag) with the word "USED." At the option of local management, property may be stored either with new equipment or in a separate area. The option selected will be documented in a local supplement. Equipment Liaison Office will notify customers, prior to release of the asset, that it is used equipment. When used equipment for that particular national stock number goes to zero balance, the inspection section will ensure IEX "U" is removed.

13.36. The COS has the option to allow turn-in of unserviceable/condemned NF1 items directly to the Defense Reutilization and Marketing Office.

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